



THE COUNTY OF STANISLAUS

Public Defender's Office



Deputy Public Defender III

\$101,566.40 - \$123,448.00 Annually

*Additional Pay may be available as described in the Bargaining Unit Labor Agreement:

5% Continuing Legal Education Pay

This is a Continuous recruitment and applications will be screened periodically.

Deputy Public Defender III

The Stanislaus County Public Defender's Office invites applications from qualified candidates for the vacancy of Deputy Public Defender III.

About the Community

Stanislaus County is located in Central California within 90 minutes of the San Francisco Bay Area, the Silicon Valley, Sacramento, the Sierra Nevada Mountains and California's Central Coast. With an estimated 545,267 people calling this area home, the community reflects a region rich in diversity with a strong sense of community. Two of California's major north-south transportation routes (Interstate 5 and Highway 99) intersect the area and the County has quickly become one of the dominant logistics center locations on the west coast.

The County is home to a vibrant arts community with the world-class Gallo Center for the Arts, a symphony orchestra, and abundant visual and performing arts. Stanislaus County is a global center for agribusiness, positioned by its mild Mediterranean climate, rich soils and progressive farming practices. The area is recognized internationally for agricultural innovation with wine, almonds, poultry, milk, cattle, and walnuts being some of the featured industries.

The County is also home to California State University Stanislaus, Modesto Junior College and benefits from satellite locations of other high-quality educational institutions. The County was established in 1854 and has a total land area of 1,515 square miles. Temperatures range from an average low of 43 degrees in the winter, to an average high of 92 degrees in the summer. Temperatures move up into the high 90s during the summer months with low humidity and cool evening breezes from the San Joaquin Delta.

Stanislaus County has a current year total budget of \$1.4 billion and over 4,500 positions within 27 agencies and departments.

About the Department

The Public Defender's Office is an integral part of the criminal justice system providing representation to indigents accused of crimes in a vigorous and cost

effective manner. The Public Defender's Office also represents those people accused of criminal contempt of court and people who are involuntarily committed during certain mental health proceedings. The Public Defender's duties are mandated by the Constitution of the United States, the Constitution of the State of California, and by statutes enacted by the California Legislature. The services provided by the office help assure the orderly administration of justice within our community and protect the liberty of those accused of crime as well as those who might someday find themselves accused.

The Positions

The Attorney III is the third-level class in this professional series and is assigned to various County legal departments. Under direction, this position performs a variety of professional legal work involved in criminal prosecution/defense and civil litigation. This class is distinguished from that of Attorney II by the greater difficulty of cases handled and the greater independence of operation assumed. This position is subject to overtime, standby, weekend and callback assignments.



Typical Duties and Responsibilities

- Interview and advise defendants or individuals as to their constitutional rights and other pertinent information relevant to existing criminal charges or prospective criminal complaints;
- Advise clients on legal rights;
- Analyze case material, initiate investigations and interview witnesses, local authorities and others having information or testimony essential to the development and presentation of the defense;
- Conduct legal research as required;
- Study, interpret and incorporate laws, court decisions and other legal authorities in the preparation of cases;
- Perform legal research pertinent to the work of the Public Defender's Office;
- Appear in court and represent defendants at court hearings;
- Confer with prosecuting staff, probation authorities and court officials to discuss pleas, modification of charges, presentation and examination of documents and material prior to trials;
- Prepare and submit documents regarding application for probation, appeal of court findings, writs and other legal documents on behalf of defendants;
- All misdemeanor matters; including trials and juvenile matters;
- Conservatorships;
- Welfare & Institutions Code section 300 (Dependency matters);
- Entry level felonies;
- Felonies;
- Preliminary hearings;
- Trials;

- Juvenile Court;
- Orders to show cause; and
- Conservatorships.

Minimum Qualifications (Knowledge, Skills, Abilities, Education and Experience)

Knowledge

- Legal research and writing;
- Criminal and civil law and procedure;
- Rules of evidence;
- Trial principles;
- Oral argument;
- Constitutional law;
- Charging statutes and language;
- Sentencing and probation parameters;
- Office procedures and practices;
- Rules of Court;
- Organization and handling multiple cases;
- Probation department policy and procedures as related to misdemeanor cases;
- Felony Sentencing structure including rules of court and statutes; and
- All rules and statutes applicable to felonies.



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Skills/Abilities

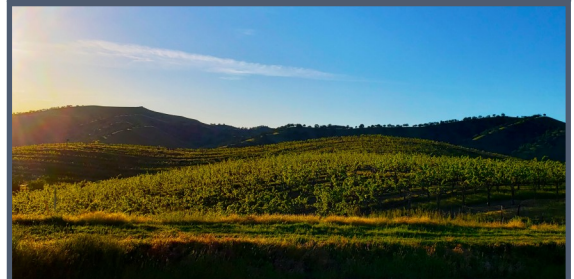
- Organize multiple tasks;
- Prepare and present statements of fact, law and arguments clearly and logically in written and oral form;
- Evaluate facts and evidence;
- Obtain information through examination;
- Analyze legal problems and apply legal principles and practices;
- Follow directions;
- Accept and learn from criticism;
- Communicate effectively;
- Extract information from and coherently provide it to others;
- Produce research and writing;
- Accurately document actions;
- Dress professionally;
- Work with others in a team environment;
- Maintain the confidence and respect of members of the legal profession, public officials and other persons contacted in the work process;
- Public speaking and argument;
- Write clearly and concisely;
- Argue clearly and logically;
- Demonstrated flexibility in approach to legal issues and working with people;
- "Think on your feet" and ability to explain these thoughts coherently;
- Basic computer skills to function effectively in automated environment.;
- Evaluate cases to determine the parameters of settlement;
- Present legal motions in court clearly and logically;
- Review charging documents for accuracy;
- Office computer efficiency;
- Basic legal research and writing;
- Argument;
- Organization and handling multiple cases;
- Basic computing skills to function effectively in automated environment;
- Felony Sentencing structure including rules of court and statutes; and
- All rules and statutes applicable to felonies.

BENEFITS PACKAGE

The County of Stanislaus provides a competitive and comprehensive benefits package for regular full-time County employees including:

- Excellent retirement benefits (2% at approximately age 61 formula);
- Medical, dental, vision, and basic term life insurance plans;
- County paid Deferred Compensation at 1.5% of base salary;
- Three weeks annual vacation upon entering County service;
- 32 additional vacation hours annually;
- 96 hours of sick leave annually;
- 10 paid holidays annually;
- \$900 annual Professional Development reimbursement;
- Moving allowance;
- Disability protection;
- Optional participation in Flexible Spending Account programs;
- Optional Supplemental Life & AD&D insurance plans; and
- Employee Assistance Program.

Details available upon request.



We recognize your time is valuable, please only apply if you meet the following required qualifications.

Education/Experience

- One (1) year experience as an Attorney II or equivalent; **AND**
- Pass California State Bar and possess valid bar license; **AND**
- Must complete and pass background investigation at time of initial hire.

Proof of valid California State Bar license will be required for verification purposes at the time of application. Applicants who are unable to submit proof must call 209-525-6341 to make other arrangements before 5 pm on the final filing date. Failure to submit proof or make other arrangements before the final filing deadline will result in disqualification.



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CLASSIFICATION INFORMATION

Unless otherwise provided, this position is part of the Classified Service of the County and is assigned to the County Attorney's Association bargaining unit for labor relations purposes. Individuals who are in a full-time classification position are required to serve a twelve-month probationary period, which may be extended an additional 6 months, for a total of eighteen months.

The Job Task Analysis provides information detailing the physical and functional demands of the classification. For the complete job task analysis, visit the Risk Management website at <http://www.stancounty.com/riskmgmt/> under the "Disability" tab.

APPLICATION PROCEDURES/FINAL FILING DATE

Applications cannot be submitted later than 5:00 p.m. on the final filing date. Make your online application as complete as possible so a full and realistic appraisal may be made on your qualifications.

Resumes will not be accepted in lieu of a complete application.

Attaching your resume and cover letter are an optional feature for those who wish to do so in addition to completing the required application. Information on your resume and cover letter will not substitute for the education, work experience and required fields on the County application. The online County application is the primary tool used to evaluate your job qualifications.

RECRUITMENT ACCOMMODATIONS

Arrangements may be made to accommodate disabilities and religious convictions. Applicants requiring testing accommodations are required to complete and submit the Testing Accommodation Request Form prior to the test administration date. Special arrangements for religious convictions should be included in the "Additional Information" section of the application form. <http://www.stancounty.com/personnel/pdf/ADATestingForm.pdf>

GENERAL INFORMATION

Appointment to County employment is contingent upon eligibility to work in the United States without Employer Sponsorship and upon passing a fingerprint criminal background check. Some positions may also require a County-paid pre-employment drug screening. Some positions may require possession or the ability to obtain, and maintenance of a valid California Driver's license or the ability to utilize an alternative method of transportation when needed to carry out job related essential functions.

APPLICATION AND/OR EXAMINATION APPEAL RIGHTS

Application and/or examination results may be appealed by applicants presenting facts alleging irregularity, fraud and/or error in application screening or in exam scoring. Appeals must be in writing and submitted to the Chief Executive Office within seven (7) days after the examination results are mailed.

DISCLAIMER

Stanislaus County reserves the right to revise the examination plan described in this flyer to better meet the needs of County service. The provisions of this bulletin do not constitute an express or implied contract. Any provision contained in this bulletin may be modified or revoked without notice. The information contained in the bulletin is information, which sets forth a general summary of benefits for this respective position. This information is not legally binding. The benefits and other information regarding this position may be found in the Stanislaus County Code, the Stanislaus County Personnel Policies manual, or in the applicable Memorandum of Understandings, and such information prevails over information contained in this flyer. Questions regarding this announcement may be directed to the Stanislaus County Chief Executive Office Human Relations team.



The Mission of Club Wellness is to facilitate and encourage the "good health" of the county workforce. "Good health" is a state of complete physical, social and mental well-being, and not merely the absence of disease or infirmity; health is a resource for everyday life, not the object of living, and is a positive concept emphasizing social and personal resources as well as physical capabilities. The program seeks to increase awareness and knowledge of all employee benefits, nurture a team spirit and positive health behaviors, to motivate employees to adopt healthier habits and to provide opportunities and a supportive environment to create positive lifestyle changes.

For more information on Club Wellness go to www.myclubwellness.org