



# THE COUNTY OF STANISLAUS

## BEHAVIORAL HEALTH AND RECOVERY SERVICES



Stanislaus County  
now offers an employee  
bonus worth up to  
**\$10,000 or 21  
additional days of  
leave time!\***

*\*See inside for details*

## Behavioral Health Plan and Provider Relations Manager (Manager IV)

\$102,460 - \$153,670 Annually

Apply by October 24, 2025

## ABOUT THE DEPARTMENT

Behavioral Health and Recovery Services (BHRS) is committed to behavioral health principles that are responsive to both mental health services and substance use disorders. Our scope of services includes, but is not limited to, inpatient and outpatient psychiatric services, substance use disorder services, behavioral education and prevention, public guardian functions and advocacy. We offer these services throughout Stanislaus County at Behavioral Health & Recovery services managed sites and partner with community agencies, as well as other County departments.



*Interested in learning more about the Behavioral Health? Scan the QR code or visit:  
<https://www.stancounty.com/bhrs/>*

## THE POSITION

Under the direction of the Assistant Director, the Managed Care and Provider Relations Manager is responsible for managing key functions of Stanislaus County's Behavioral Health Plan, including the Mental Health Plan (MHP) and Drug Medi-Cal Organized Delivery System (DMC-ODS).

This highly collaborative position manages provider network operations, including credentialing, access to care, capacity, and network adequacy. The Manager ensures compliance with managed care requirements and supports coordination across the continuum of care.

The role also manages provider relations efforts, monitors service delivery performance, and created tools to enhance the provider network experience on behalf of the plan. As a primary point of contact with the Department of Health Care Services (DHCS), Managed Care Plans (MCPs), and local partners, the Manager helps ensure behavioral health services are efficient, equitable, and responsive to community needs within a complex managed care environment.

# TYPICAL TASKS

Duties may include, but are not limited to the following:

- Manages the day-to-day operations of Stanislaus County's Behavioral Health Plan, supporting service delivery under both the Integrated contract of the Mental Health Plan (MHP) and Drug Medi-Cal Organized Delivery System (DMC-ODS).
- Strengthen the provider network by ensuring high-quality providers through credentialing and maintaining network adequacy to ensure timely access to care.
- Serve as the primary contact for network providers in support to enhance provider experience by creating tools, and communication to increase education and collaboration.
- Through collaboration with equity manager, and compliance, Quality, and utilization management department; Develop and implement strategies to improve network performance, address service gaps, and promote client-centered, culturally responsive care.
- Serves as the main point of contact to the Department of Health Care Services (DHCS), Managed Care Plans (MCPs), and other state and local partners regarding plan operations, reporting, and coordination.
- Coordinates and ensures timely submission of all Behavioral Health Plan deliverables to DHCS, including state reporting, data analysis and plan improvement recommendations.
- Manage MOUs, contracts, and agreements with Managed Care Plans, providers, and community partners.
- Coordinate provider onboarding, training, and technical assistance to ensure consistent service delivery and understanding of Behavioral Health Plan functions.
- Participate in cross-departmental workgroups and community planning to inform service delivery and network development.
- Represents the Behavioral Health Plan at, community forums, and local, regional, or statewide meetings to provide subject matter expertise and ensure coordinated system responses.
- Manage the BHIN and legislation library to ensure organized, up-to-date network information.
- Collaborate with executive leadership by providing input and recommendations to support informed decision-making in alignment with organizational goals.

## We've got you covered...

*Take a peek into our total compensation offerings!*



[2025 Insurance Rates for Full-Time Employees](#)



[2025 Benefit Summary](#)



[\\$900 Annual Professional Development](#)



[Up to \\$5,000 in Moving Allowance](#)



Click the underlined text to be directed to the links!





## MINIMUM QUALIFICATIONS KNOWLEDGE/SKILLS/ABILITIES

- Specialty Mental Health Services (SMHS) and Substance Use Disorder (SUD) treatment, including Medi-Cal managed care requirements (State and Federal)
- Public sector managed care principles and operational models, including medical necessity, contract monitoring, and performance-based service delivery.
- Behavioral Health Plan (BHP) operations, including provider network development/management, credentialing, data analysis, and resolution of service delivery issues.
- BHP contract administration, including oversight of provider and subcontractor agreements, funding compliance, and reporting requirements.
- Information systems and reporting, including electronic health records (EHR/EMR), interoperability standards, APIs, and state data submission processes.
- Fiscal and budgetary oversight, including the preparation of budgets, tracking of allowable expenditures, and leveraging of multiple funding sources for long-term service sustainability.
- Federal and state audit, licensing, certification, and accreditation processes, and the implementation of Organizational Compliance Plans.
- Key legislation and regulations, including HIPAA, Title 9, 42 C.F.R., Welfare & Institutions Code, and Health & Safety Code.
- Evidence-based and emerging practices in prevention, treatment, recovery, and integrated behavioral health models.
- Cultural competency standards and equity-focused service design for Behavioral Health Plans.
- Strategies for meaningful consumer and family engagement in planning, policy, and service delivery processes.
- Leadership and management practices for complex service delivery systems, including delegation, team development, and performance management.
- Behavioral Health Services Act (BHSA) provisions, CalAIM requirements.
- Behavioral Health Information Notices (BHIN), DHCS.
- Developing and executing strategic plans to advance system-level behavioral health priorities, improve service integration, and ensure sustainability.
- Communication of complex behavioral health concepts, policies and decisions clearly to diverse audiences including leadership, community partners, and stakeholders.
- Integration of equity principles into planning and policy development.
- Ability to identify systemic issues, analyze complex challenges and implement effective solutions that support operational efficiency and service quality.
- Commitment to culturally responsive practices and the development of programs and services.

## EDUCATION & EXPERIENCE

**We recognize your time is valuable, please only apply if you meet the following required qualifications.**

- Master's degree in Behavioral Health, Public Health, Health Administration, Psychology, Social Work, Business Administration, or a related field from an accredited institution; AND
- Two (2) years of progressively responsible experience in managing behavioral health programs, provider relations, or managed care services

## DESIRABLE QUALIFICATIONS

In addition to minimum qualifications, we may also focus on the desirable qualifications listed below. Please add any relevant experience to the "duties" section of your job application.

- Possession of a valid and active license as a Clinical Social Worker, Marriage Family Therapist, Professional Clinical Counselor or Clinical Psychologist

Proof of education (transcripts/degree and license if applicable) will be required for verification purposes at the time of application. Applicants who are unable to submit proof must call (209) 525-7339 or email [recruitments@stanbhhs.org](mailto:recruitments@stanbhhs.org) to make other arrangements. Failure to submit proof will result in disqualification.

A photograph of two women in professional business attire. One woman is seated on a modern, curved metal bench, and the other is standing next to her, holding a tablet or folder. They appear to be in a collaborative discussion. The image is overlaid with a semi-transparent teal filter.

*Apply today  
to join our team &  
make a difference in  
Stanislaus County!*



**STANISLAUS  
COUNTY HUMAN  
RELATIONS**

Take Your Place.



# QUICK GUIDE TO APPLYING



## APPLICATION PROCESS



Find the  
Right Job



Update Your  
Application



Submit Your  
Application



Wait for  
Processing



Receive Notice of  
Application Status

## APPLICATION BEST PRACTICES

### BE COMPLETE

We screen for qualifications based on the information provided on your application, not on your resume. **Please make sure all relevant experience is listed within the body of your application.**

### BE DETAILED

Connect your professional experiences to the job's knowledge, skills and abilities. **Share your work history and how it relates to the minimum qualifications of the position.**

### UPDATE YOUR APPLICATION

Take the time to review and update your application each time you apply for a new position. **Ensure that your employment dates are correct and that any relevant skills or experiences are listed.**

### ATTACH SUPPORTING DOCUMENTS

Attach any required supporting documentation listed in the Minimum Qualifications. **Not submitting that typing certificate or proof of education could be the reason you are disqualified!**

### HIGHLIGHT DESIRABLE QUALIFICATIONS

If there are desirable qualifications listed, they may influence the screening process. **Detail how you meet both minimum qualifications and desirable qualifications in the duties section of your application.**

## COMMON MISTAKES TO AVOID

### WRITING "SEE RESUME"

Relying on your resume instead of completing the application can hurt your chances. **Be sure to fill out all sections and attach proof of education when required, as resumes alone don't provide the details needed to evaluate your qualifications.**

### OUTDATED OR MISSING REFERENCES

Submitting old contact information or leaving references blank can delay the reference check process. **Include current, reachable contact information for all references.**

### INCLUDING TOO MUCH OR UNRELATED INFO

Adding long paragraphs or unrelated experiences can make your application unclear. **Keep your application clear, concise, and focused on relevant qualifications.**

### ASSUMING COMPUTERS SCREEN APPLICATIONS

Believing that a computer or automated system selects qualified candidates is a common misconception. **All applications are reviewed by trained recruitment analysts, so make sure your experience is clearly detailed.**



**STANISLAUS  
COUNTY HUMAN  
RELATIONS**

Take Your Place.



# JOIN OUR TEAM and receive a bonus worth **UP TO \$10,000!**

**or 21 additional days of leave time!\***

\*EMPLOYEE CHOICE BONUS PLAN ALLOWS ELIGIBLE NEW EMPLOYEES TO RECEIVE A BONUS WORTH \$5,000 - \$10,000 OVER THREE ANNUAL INSTALLMENTS

## YOU CHOOSE: One month's worth of

Scan the QR code with a camera  
app to watch the Employee Choice  
Bonus Plan video!



### Cash Payout

Redo that kitchen  
or paydown debt.

*It's all yours.*



### Leave Time

Take a little extra time  
off and enjoy yourself.

*You've earned it.*



### Deferred Compensation

Reduce some taxable  
income and receive it later.

*Why not?*



**STANISLAUS  
COUNTY HUMAN  
RELATIONS**

Take Your Place.



**clubwellness**  
myclubwellness.org



# Employee Choice Bonus Plan

## UNDERSTANDING THE DETAILS



### JOIN OUR TEAM BY JUNE 30TH, 2026 TO BE ELIGIBLE!

The following Employee Choice Bonus Plan is designed to allow those hired full-time on or before June 30, 2026, to choose one of the three bonus incentive options (one-time option, non-revocable) they would like to receive:



#### **Option 1** **BONUS** **CASH PAYMENT**

*(Default if employee declines to make a choice)*

- One month of salary (168 hours) paid in cash over three annual installments at the highest step or top of band of the classification held by the employee at each vesting date.
- Minimum amount of each payment will be \$1,666.67 and a maximum payment of \$3,333.37 (base hourly rate of pay for the classification multiplied by 56). The amount of each payment may change depending upon an employee's individual circumstances.
- Total minimum amount received will be \$5,000.01 and maximum will be \$10,000.02 paid over three installments.
- Applicable taxes will be applied and withheld.



#### **Option 2** **BONUS** **LEAVE TIME**

- 168 hours of bonus leave time allocated within three annual installments.
- Bonus Leave Time would be administered in the same capacity as standard vacation including compensation rate, request and approval, and reporting expectations.
- Bonus Leave Time will have no cash value and cannot be cashed out at resignation, termination, or retirement.
- Must use the bonus leave time prior to the expiration date, as there is no carry over after the bonus leave time expires.



#### **Option 3** **BONUS DEFERRED** **COMPENSATION** **CONTRIBUTION**

- One month of salary (168 hours) paid over three annual installments into the employee's Nationwide Deferred Compensation account at the highest step or top of band of classification held by the employee at each vesting date.
- Minimum amount of each payment will be \$1,666.67 and a maximum payment of \$3,333.37 (base hourly rate of pay for the classification multiplied by 56). The amount of each payment may change depending upon an employee's individual circumstances.
- Total minimum amount received will be \$5,000.01 and maximum will be \$10,000.02 paid over three installments.
- Applicable taxes will be applied and withheld.

### Eligibility for Employee Choice Bonus Plan



- To receive each payment, you must be hired as a new full-time employee, and be active both on the vesting date and during the pay period in which the payment is issued.
- Full-time employees on an unprotected unpaid leave on the vesting date are ineligible for that specific payment.
- Employees that separate from full-time service prior to a vesting date will no longer be eligible for that specific payment.
- Employees that receive one or two payments, separate from full-time service and then return to full-time service are excluded from eligibility to receive further payments of any kind.
- Employees that leave full-time service prior to receiving any payments, and then return to full-time service on or before June 30, 2026, are eligible to receive future payments in accordance with their new hire date.



**STANISLAUS**  
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Take Your Place.



## COMPENSATION & BENEFITS

Approximate Annual Base Salary:  
**\$102,460-\$153,670 Annually**

The County of Stanislaus provides a competitive and comprehensive benefits package for regular full-time County Managers including:

- Excellent retirement benefits (2% at approximately age 62 formula)
- Medical, dental, vision, and basic term life insurance plans
- County paid Deferred Compensation at 1.5% of base salary
- Upon entering County service, accrual of two-weeks annual vacation
- 32 additional vacation hours annually
- 56 hours administrative/management leave per year (does not carry over)
- 96 hours of sick leave annually
- 12 paid holidays annually
- \$900 annual Professional Development reimbursement
- Car allowance upon Department Head approval
- Moving allowance recruited from out-of-County
- Disability protection
- Optional participation in Flexible Spending Account programs
- Optional Supplemental Life & AD&D insurance plans
- Employee Assistance Program

Details available upon request

## RECRUITMENT INCENTIVES:

### Employee Choice Bonus Plan:

Stanislaus County now offers an employee bonus worth up to \$10,000 or 21 additional days of leave time! Visit [stanjobs.org](http://stanjobs.org) for details.

### Career Ladders:

We offer valuable tools to help plan your career with Stanislaus County. Find ways to grow and develop within the organization— from Accounting to Public Safety to IT.

### Learning Institute:

Whether you're a new employee or looking to acquire new skills, our Learning Institute offers a chance to take on new challenges and ways to consistently hone and improve skills.

## WELLNESS BENEFITS

The Mission of Club Wellness is to facilitate and encourage the "good health" of the county workforce.

"Good health" is a state of complete physical, social and mental well-being, and not merely the absence of disease or infirmity; health is a resource for everyday life, not the object of living, and is a positive concept emphasizing social and personal resources as well as physical capabilities. The program seeks to increase awareness and knowledge of all employee benefits, nurture a team spirit and positive health behaviors, to motivate employees to adopt healthier habits and to provide opportunities and a supportive environment to create positive lifestyle changes.



## **CLASSIFICATION INFORMATION**

Unless otherwise provided, this position is part of the Unclassified Service of the County and is considered "at-will" and is designated Management for labor relations purposes.

The individual selected will participate in the Stanislaus County Pay-for-Performance program, as well as receive additional benefits.

## **APPLICATION PROCEDURES/FINAL FILING DATE: APPLY BY OCTOBER 24, 2025**

### **Oral Examinations are tentatively scheduled for the week of NOVEMBER 10, 2025**

Applications cannot be submitted later than 5:00 p.m. on the final filing date. Make your online application as complete as possible so a full and realistic appraisal may be made of your qualifications.

### **Resumes will not be accepted in lieu of a completed application.**

Attaching your resume and cover letter are an optional feature for those who wish to do so in addition to completing the required application. Information on your resume and cover letter will not substitute for the education, work experience and required fields on the County application. The online County application is the primary tool used to evaluate your job qualifications.

## **RECRUITMENT ACCOMMODATIONS**

Arrangements may be made to accommodate disabilities and religious convictions. Applicants requiring testing accommodations are required to complete and submit the Testing Accommodations Request Form prior to the test administration date. Special arrangements for religious convictions should be included in the "Additional Information" section of the application form.

## **GENERAL QUALIFICATIONS**

- Pass County-paid pre-employment job-related background investigation.
- Perform job duties in a manner assuring a safe working environment for oneself and others.
- Maintain confidential information according to the legal standards and/or County regulations as required.

## **APPLICATION AND/OR EXAMINATION APPEAL RIGHTS**

Application and/or examination results may be appealed by applicants presenting facts alleging irregularity, fraud and/or error in application screening or in exam scoring. Appeals must be in writing and submitted to the Chief Executive Officer within seven (7) days after the examination results are mailed.

## **DISCLAIMER**

Stanislaus County reserves the right to revise the examination plan described in this flyer to better meet the needs of County service. The provisions of this bulletin do not constitute an express or implied contract. Any provision contained in this bulletin may be modified or revoked without notice. The information contained in the bulletin is information which sets forth a general summary of benefits for this respective position. This information is not legally binding. The benefits and other information regarding this position may be found in the Stanislaus County Code, the Stanislaus County Personnel Policies manual, or in the applicable Memorandum of Understanding(s), and such information prevails over information contained in this flyer. Questions regarding this bulletin may be directed to the Stanislaus County Chief Executive Office/ Human Resources.