Stanislaus County invites your application for

Fire Marshal

A safe community

The Fire Prevention Bureau’s mission is to reduce the risk of fire; thus protecting the lives, welfare, and economic vitality of our community. This is accomplished by providing a variety of services such as plan checking of new construction and tenant improvement projects, issuing permits for various operations involving fire safety, public fire safety education and enforcement of California Fire Code regulations.
THE IDEAL CANDIDATE

Stanislaus County is seeking an experienced, knowledgeable, and public service orientated Fire Marshal to supervise the Stanislaus County Fire Prevention Bureau and to ensure the effective enforcement of all applicable State and local codes, ordinances, and regulations governing the prevention of fires and elimination of fire hazards.

Well-qualified candidates will have demonstrated skills and abilities managing the technical aspects of various prevention activities; maintaining a level of physical fitness appropriate to the position; performing mathematical calculations; analyzing events and make decisions and sound judgments quickly and logically; interpreting and enforcing regulations objectively and fairly; demonstrating tact and diplomacy; operating effectively without constant supervision; advising on fire prevention systems and plans; recognizing, appraising, and correcting fire hazards; recognizing potential life-safety hazards; reading and checking plans to ensure conformity with pertinent regulations; detecting violation of fire codes and regulations; obtaining compliance with fire codes; interpreting and enforcing fire codes and regulations; answering technical questions involving code interpretations; making field inspections, preparing technical reports; establishing and maintaining effective working relationships with architects, engineers, supervisors, fellow employees and the public; reading and interpreting building plans and specifications; communicating verbally and in writing and follow oral and written directions; planning, scheduling, supervising and reviewing the work and performance of subordinates in a manner conducive to full performance and high morale; providing effective leadership; and maintaining a customer service focus in the provision of fire prevention services.

Additionally, well qualified candidates will have knowledge in Federal, State, and local fire regulations, codes, and standards; building construction practices; principles and practices of fire inspection and prevention; hazardous chemicals and materials; modern fire suppression and emergency operation methods and equipment; fire hydrant and sprinkler systems; principles and practices of development review and processing including plan checking to assure conformance with fire regulations, codes, and standards; and incident Command System.

This management position is responsible for planning, scheduling and administering a comprehensive fire prevention program. This individual checks development plans to assure proper and adequate fire protection and conformance with fire codes, regulations, and standards. This individual works under the supervision of the Fire Warden and is subject to overtime, standby, and callback assignments. Performs related duties as assigned.

THE DEPARTMENT

The Fire Prevention Bureau is composed of highly trained and dedicated professionals consisting of the Fire Marshal, Fire Prevention Inspectors and administrative assistants.

A wide range of services are provided in Stanislaus County to the following areas:

• Burbank Paradise Fire District
• Ceres Fire Protection District
  (District only, not within the City limits)
• Denair Fire District
• Hughson Fire District
• Hughson City Limits
  Commercial Projects only
• Industrial Fire District
  District area under suppression contract with City of Ceres
• Keyes Fire District
• Mountain View Fire District
• Newman City
  Projects by Fire Department request
• Salida Fire District
• Del Rio
• Turlock Rural Fire District
• West Stanislaus Fire District
  Crows Landing
  Diablo Grande
  Grayson
  Newman (non-incorporated areas)
  Westley
• Westport Fire District
• Woodland Avenue Fire District
• All areas of the County not served by a fire district
The Stanislaus County Fire Prevention Bureau is located at the government administration center ("10th Street Place") located at 1010 10th Street on the 3rd floor. Our offices are conveniently located with the City of Modesto and Stanislaus County departments dealing with planning, zoning, and building inspection to provide an easy one-stop shop for your permitting and inspection needs.

Hours of operations are Monday - Friday: 8:30 a.m. – 4:30 p.m., closed on weekends and holidays.

THE COMMUNITY

Located in the heart of California’s fertile Central Valley, Stanislaus County is blessed with mild weather year round and some of the world’s richest soil. With a population of nearly 525,000, Stanislaus County is proud of its vibrant citizenry, great traditions, educational opportunities, and multi-cultural lifestyles. The area offers a mixture of urban, suburban, and rural environments and lifestyles. The economy is based primarily on agricultural production and related services, food processing and retail. California State University Stanislaus and Modesto Junior College are higher educational institutions located in the County.

The area offers a variety of cultural events including the Gallo Center for Performing Arts and a Minor League baseball team. We are centrally located, with the San Francisco Bay Area, Silicon Valley, Sacramento and California’s Central Coast only a 90 minute drive from Modesto. To the East are the foothills of the Mother Lode gold country which lead to the majestic Sierra Nevada mountain range, Yosemite National Park and Lake Tahoe.

COUNTY GOVERNMENT

Stanislaus County is a general law county and is governed by a five-member Board of Supervisors. The members of the Board are elected by district on a non-partisan basis for four-year staggered terms. The position of chairman rotates annually among the five members. The County provides a wide range of services, including health care, law enforcement, corrections, library services, social services, roads services, and general government programs.

The Board of Supervisors establishes policies to address issues that affect the day-to-day operation of County government and is responsible for an annual operating budget of more than $1 billion.

KEY RESPONSIBILITIES INCLUDE

- Performing the more difficult inspections of commercial and industrial buildings to ensure construction practices conform to all applicable State and local ordinances, codes and regulations;
- Attending all pre-development, pre-application, CEQA, Environmental Impact Review and Environmental Review Committee meetings;
- Developing a monthly work schedule for the staff of the Fire Prevention Bureau and sets priorities in meeting unit workload service requirements;
- Assigning staff of the Fire Prevention Bureau in accordance with schedule and priorities;
- Assuring the attainment of annual performance objectives set by the Fire Warden for the inspection of commercial and industrial buildings, for the provision of public education services, and for other fire prevention activities;
- Maintaining a competent and motivated work force by selecting, training, evaluating, and disciplining subordinates;
• Evaluating the performance of subordinates, promptly letting subordinates know how well they’re doing in an objective and constructive manner;
• Evaluating the quality and efficiency of the staff of the Fire Prevention Bureau by reviewing their reports and work in the field;
• Advising and directs subordinate personnel in the improvement of work production and work methods;
• Responding to public inquiries and complaints promptly and courteously, including investigating to determine responsibility and methods of resolving the problem;
• Generating a monthly report for the Fire Warden regarding the work activities of the Fire Prevention Bureau and maintains work records related to development of such a report;
• Establishing standard operating procedures for the work of the Fire Prevention Bureau to include safety guidelines, and quality and performance standards;
• Assuming maximum production of the staff of the Bureau in compliance with these procedures and with County rules and regulations;
• Evaluating the effectiveness of the fire prevention program;
• Ensuring a continuing process of adjusting the fire prevention program to maintain its effectiveness in light of the results of the evaluation, or to take into account changed circumstances;
• Assisting in preparing the annual budget for the Bureau ensuring the budget adequately documents the amount and level of services to be provided;
• Exercising control over the authorized budget to keep expenses within the limits set;
• Informing the Fire Warden in a timely fashion on issues requiring the Fire Warden's input or consent, and on service needs or problems;
• Proposing changes to improve the quality and efficiency of service delivery;
• Maintaining knowledge and skills essential for delivering effective and efficient fire inspection and prevention services;
• Assuring the prompt and comprehensive review of plans for proposed building construction or alteration and the timely inspection of all structures being built as well as all commercial and industrial buildings to obtain compliance with applicable State and local laws, codes, and ordinances;
• Assuring sprinkler systems within these plans conform to applicable fire regulations, codes, and standards, and that the sprinkler system is inspected to assure proper operation;
• Reviewing and suggesting revisions of County codes and ordinances to the Fire Warden to maintain codes and ordinances that are the most up-to-date available and that conform with all federal, State, and local requirements;
• Providing informed and skilled technical assistance and advice to architects, engineers, contractors, and homeowners on material pertaining to building plans, construction methods, and local codes and ordinances;
• Assisting with Emergency Operations Center activation which may include weekend duty coverage, staffing the emergency operations center in Disaster Operations, and filling incident command system roles as qualified;
• Overseeing the use and continued adoption of technology to streamline Fire Prevention Bureau processes and ease citizen access;
• Serving as liaison between the Fire Warden and County Fire Chiefs on matters related to Fire Prevention services;
• Projecting a positive image to the public as a fire service professional;
• Developing and maintains public support for fire prevention activities; and
• Abiding by the County’s rules, regulations, policies, procedures and mission.
QUALIFICATIONS

A well-qualified candidate would typically acquire the following knowledge and abilities through education and training equivalent to an Associate of Arts or Associate of Science degree or at least five years’ experience at the rank of Capitan or two years’ experience as a Deputy Fire Marshal or Fire Marshal. Possession of a valid California driver’s license is required.

DESIRABLE QUALIFICATIONS

- Certified California Fire Service Training Education System (CFSTES) Fire Officer; OR
- Certified California Fire Service Training Education System (CFSTES) Chief Officer; OR
- Certified California Fire Service Training Education System (CFSTES) Fire Protection Specialist.

COMPENSATION PACKAGE

$65,187.20 - $97,801.60 Annually

Stanislaus County also offers an excellent benefits package that typically includes:

- Excellent retirement benefit (2% at approximately age 61 formula);
- Health Plan coverage for employee and dependents (health, dental, vision);
- County paid Deferred Compensation at 1.5% of base salary;
- Two weeks annual vacation accrual upon entering County service, three weeks of annual vacation beginning the third year, four weeks of vacation beginning the 11th year, five weeks of annual vacation beginning the 21st year of service;
- 32 additional vacation hours annually;
- 40 hours of administrative/management leave per year (does not carry over);
- 96 hours of sick leave annually;
- 10 paid holidays annually;
- Term life insurance;
- Disability protection;
- Portion of out-of-area moving expenses.

FILING PERIOD, CONSIDERATION, AND SELECTION PROCESS

To begin the application process, go to www.stanjobs.org. Applications cannot be submitted later than 5:00 p.m. on the final filing date. Make your online application and attached supplemental questionnaire as complete as possible so a full and realistic appraisal may be made of your qualifications. Resumes are welcome but will not be accepted in lieu of a completed application form.

Apply by – April 8, 2016
Oral Exam Date – Tentatively scheduled for April 18, 2016